

Article _ – Personnel Files

Section 1. The Employer will comply with applicable law and University policy regarding bargaining unit personnel records (**academic personnel records and employment records**), standards and exemptions.

Section 2. Employees may **review and/or** receive a copy of their personnel **file records**, including discipline, as provided by law **and policy** within a reasonable time and at no cost to the employee.

Section 3. If **an employee** becomes aware that any of their personnel **file-or** records contain errors of fact or omission, the **employee may respond as provided by policy**.