

1 UNITED ACADEMICS PROPOSAL

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3 PERSONNEL RECORDS

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5 **Section 1.** The Employer will comply with applicable law and university policy regarding bargaining  
6 unit members' personnel records **and files** (~~academic personnel records and employment records~~).

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8 **Section 2.** **Bargaining unit members** may review and/or receive a copy of their personnel file records  
9 **and files**, including findings from an investigated matter which results in discipline more severe than a  
10 written reprimand ~~as provided by law and policy~~ within a reasonable time and at no cost to the  
11 employee.

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13 **Section 3.** Bargaining unit members may enter into their personnel files and records such comments,  
14 explanations, or rebuttals as desired.

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16 **Section 4.** If bargaining unit member becomes aware that any of their personnel records or files contain  
17 errors of fact or omission, they may petition the Provost, ~~or their designee~~, in writing to remove or  
18 correct the information.