

1 UNITED ACADEMICS PROPOSAL

2
3 PERSONNEL FILES

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5 **Section 1.** The Employer will comply with applicable law and University policy regarding bargaining
6 unit members' personnel files and records (academic personnel records and employment records);
7 ~~standards and exemptions.~~

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9 **Section 2.** ~~Employees~~ Bargaining unit members may review and/or receive a copy of their personnel
10 files and records, including files and records relating to discipline, as provided by law and policy within
11 a reasonable time fourteen days and at no cost to the employee.

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13 **Section 3.** Bargaining unit members may enter into their personnel files and records such comments,
14 explanations, or rebuttals as desired.

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16 **Section 4.** ~~If an employee~~ bargaining unit member becomes aware that any of their personnel files or
17 records contain errors of fact or omission, ~~they employee may respond as provided by~~ may petition the
18 Provost in writing to remove or correct the information.